



**Adams County Cultural Council  
2025 Kickoff Meeting Minutes  
Thursday, March 20, 2025  
Waymire Dome, Riverdale Regional Park  
9755 Henderson Road, Brighton, CO 80601**

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- I. Call Meeting to Order – Chair, Joyce Downing, called the meeting to order at 5:32 p.m.
- II. Roll Call – Zoe Ocampo  
Present: Joyce Downing, Emily Burr, Jim Towle, Kerry Laing, Susan Beyda; Late: Larry Dunn; Absent: Aaron Vega, Ericka Hernandez  
Participants in Attendance: SCFD Program Officer, Dana Manyothane; Adams County Staff, Zoe Ocampo
- III. Approval of the Agenda - Motion to approve the agenda by Emily Burr, seconded by Susan Beyda; No opposed – motion passed.
- IV. Approval of Minutes – Motion to approve the January 23, 2025 minutes by Emily Burr, seconded by Susan Beyda; No opposed – motion passed.
- V. New Business Items
  - a. New Member Introductions – The Adams County Cultural Council welcomes new 2025 members, Kerry Laing and Susan Beyda.
  - b. 2025 Process
    - i. Presentations by Dana Manyothane
      1. SCFD History and & Fluxx Review
      2. Rubric & Mock “application review”
    - ii. Study Session Process general discussion

1. Council members now have access to the 2025 grants in their Fluxx portal
2. Organization review breakdown sent out by Zoe Ocampo on 3/21

c. Unconscious Bias Training Recap

- i. Council debrief on recent Unconscious Bias Training by SCFD.

d. Ticket and Gift Acceptance / Adams County Code of Ethics – Zoe Ocampo

- i. Reminder to Council that tickets or other gifts from SCFD organizations with monetary value may not be accepted by Council Members, per the County's Code of Ethics.
- ii. Per County policy, each Council Member is permitted to purchase up to \$100 of tickets each year to experience Tier III SCFD organizations for reimbursement.

e. SCFD Celebration Event

- i. SCFD Celebration Events will be held as decided by the Council. We will not hold an event in CY 2025.

VI. Other Business – None

VII. SCFD Updates – Dana Manyothane

a. SCFD Board Updates:

- i. Last Meeting: Thursday, February 27 at 1:00 pm. The board passed two resolutions: Pertaining to Posting of Public Meeting Notices and Pertaining to Adjustment of the Appropriation and Distribution of 2024 Revenue Collected.
  1. There were two presentations, one by Mendez, Barkis & Associates on the reauthorization campaign, and another by Rachel Bayse about the Diversity in the Arts internship program.
- ii. Next Meeting: Thursday, April 24, 2025 - the board will vote to approve the 2025 Tier III budgeted distribution.

b. SCFD Revenue Report:

- i. The December 2024 SCFD sales and use tax revenue was \$8,262,423.46. This brings the total Fiscal Year (FY) 2024 sales and use tax revenue to \$86,263,611.09. This compares to FY 2023 sales and use tax revenue of \$86,169,212.77. The variance is \$94,398.32, an 0.11% increase in FY 2024 over FY 2023.
- ii. The January 2025 SCFD sales and use tax revenue was \$6,152,834.60. The 2024 year-to-date (YTD) sales and use tax revenue was \$6,315,827.35. The variance is (\$162,992.75), a 2.58% decrease in YTD 2025 over YTD 2024.

c. Executive Director Search Update

- i. The SCFD Board of Directors has chosen the search firm Kittleman & Associates. The SCFD search committee and search firm will work to present a successful candidate to the SCFD board for approval in the summer.

d. CCC Training

- i. SCFD hosted an Unconscious Bias training for CCC members on February 20<sup>th</sup> from 4-6pm. Nearly 40 cultural council members participated.

e. Reauthorization Update

- i. SCFD is currently set to sunset in 2030. The SCFD Board of Directors voted earlier this year that SCFD would ask the voters to reauthorize in November 2028. Recently, the SCFD Board of Directors approved a framework for collecting the input the district will need from stakeholders and supporters to chart a vision for the district's future. Over the next few years, we will be conducting research and engaging with SCFD stakeholders to gather feedback and build consensus on the right framework to carry the district into its next 30 years. View the approved stakeholder engagement process and stay tuned for updates on our website We have created a new page under the "about" section called "Road to Reauthorization"

- f. Office Hours & Update
  - i. Physical office by appt. only. Staff are working hybrid schedule (in office/at home): Mon-Thurs, 8:00 am-6:00 pm.
- g. Study Sessions
  - i. Each PO will make an announcement at the beginning of each study session regarding CCC etiquette and decorum. This is not optional. The statement will remind everyone to “Be Respectful, Be Positive, and Be Present.”
- h. New Financial Summary Format
  - i. Financial summaries will be attached to the grant request and no longer sent to CCC through weekly emails.
- i. Virtual Attendance
  - i. Reminder: Virtual attendance will not be counted. Organizations may still produce hybrid programs, but GOS and program funding can only support in-person costs.
- j. Open Meetings Requirements of the Colorado Sunshine Law
  - i. Reminder that “meeting” refers to any gathering of council members to discuss public business. 3 or more members constitute a meeting. Emails, phone calls, in-person does not include chance meetings or social occasions. Statute requires public notice of meetings at least 24 hours in advance, including the agenda. Minutes must be taken and are open to public inspection.

VIII. Adams County Updates – Zoe Ocampo

- a. Riverdale Regional Park is under construction for the foreseeable future. The work is largely infrastructure and will include park improvements. You can find more information here: [adcogov.org/rrp-improvements](http://adcogov.org/rrp-improvements).
- b. Cultural Arts Division Updates
  - i. Poet Laureate Residency
    - 1. National Poetry Month with Poet Laureate, Kerrie Joy include a Youth Slam on April 2 at the Parson’s

Theater, an Adult Slam on April 23 at the Anythink  
Huron Branch, and workshops at branches

2. Poet Laureate Anthology Submissions now open

3. In Jury for the new Poet Laureate (2025 – 2027)

ii. Taza Gallery Updates

iii. Upcoming Public Art Installations include mosaics at the  
Coroner & Probation Building, the Water Tank at the  
Riverdale Animal Shelter, and the 58<sup>th</sup> St. Mural

iv. Cultural Arts is presenting at two upcoming conferences:

1. Juntos Colorado Summit

2. Colorado Creative Industries Summit

IX. Public Comment - None

X. Adjourn – Joyce Downing adjourned the meeting at 7:51 p.m.