

Ann Parker

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Dear Hiring Manager:

In order for me to be a valuable asset to your business I want to fully disclose my background history. In 2013, I was convicted of 2nd degree misdemeanor possession charge. At this time in my life I made bad choices due to a divorce. As a result of these decisions, I lost the some of the most important things in the world to me.

In the last four years I have been clean and sober. I have completed all requirements of the court, my case is closed and I voluntarily continue therapy in order to continue my commitment to self-improvement. As a result, I live each day for a happier, more productive me. With the completion of the Health Informatics Degree from the University of Phoenix, I have completed my education I will continue towards my goal to someday serve patients with cancer.

I know you may have trepidations about hiring someone with a background; however, rest assured, I am 110% dedicated to making the right choice for myself, my family and, just as importantly, an employer who is willing to give me the opportunity to contribute my skills and experience to their team.

I appreciate the time you have taken to work my resume through your process and I look forward to hearing from you. Even if I do not receive a job offer, feedback is always appreciated.

Thank you,

Ann Parker